

Greetings, Breakthrough Family!

It is our pleasure to officially welcome you and your scholar as a new enrollee for the 23-24 school year at Breakthrough Public Schools (BPS). At BPS, we believe that families are powerful partners in their scholars' learning and development. We're looking forward to getting to know you, your scholar and building a lasting relationship for years to come.

We can't wait to see you on the first day of school - Wednesday, August 16, 2023!

7:35a | Doors Open

7:35a - 7:55a | Breakfast Served

8:00a - 2:15p | School Day

2:15p | Dismissal Begins

**Kindergarten will have a shortened and adjusted schedule for the first three days of school.
Stay tuned for further information from your school on the details to come.*

Family Orientation Camp

Family Orientation Camp fully onboards all new families to their new school. We introduce the key people and information you and your scholar need for a successful experience at Breakthrough Schools.

Our Family Orientation Camps will take place July 24th - 28th at the following locations:

- Monday, July 24th: Preps Willard Campus
- Tuesday, July 25th: Preps Woodland Hills Campus
- Wednesday, July 26th: Preps Cliffs Campus
- Thursday, July 27th: Citizens Glenville Campus
- Friday, July 28th: Citizens Southeast Campus

**Click to RSVP or visit
bit.ly/BPSFamilyOrCamp**

We will offer two different session times. You only need to attend one of these sessions.

SESSION 1:

2p-3p Family Resource Center: Gather all the things you need to start the year!

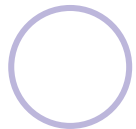
3p-4p Orientation Session: Hear directly from our leaders!

SESSION 2:

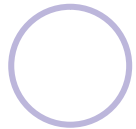
4p-5p Family Resource Center: Gather all the things you need to start the year!

5p-6p Orientation Session: Hear directly from our leaders!

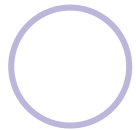
Get Ready Checklist!



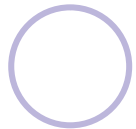
Hang this checklist on your fridge



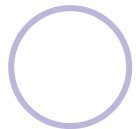
Read ALL information in this welcome packet



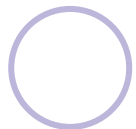
Hang the school calendar on your fridge



Order school uniforms

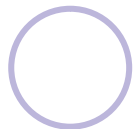


Request Yellow Bus Transportation (if needed)



RSVP for Family Culture Camp

Click to RSVP or visit
bit.ly/BPSFamilyOrCamp



Save the Front Office phone number in your phone

■ School Closed/Front Offices Closed

■ Professional Development (PD), No Scholars

■ Start/End Dates

JULY 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3-7: Front Offices Closed

AUGUST 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1-8: New Teacher Summer Institute
9-15: Returning Teacher Summer Institute
16: First Day of School for Kindergarten-8th
16-18: Kindergarten Half Days

SEPTEMBER 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4: No School/Front Offices Closed - Holiday (Labor Day)
22: No School - PD Day

OCTOBER 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

9-13: No School/Front Offices Closed - Fall Break

NOVEMBER 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

10: Professional Development / Conferences No Scholars
17: End of Trimester I
22-24: No School/Front Offices Closed - Thanksgiving Break

DECEMBER 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

18-29: No School - Winter Break

JANUARY 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1: No School/Front Offices Closed - Winter Break
2: No School - PD Day
15: No School/Front Offices Closed - Holiday (MLK Day)

FEBRUARY 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

16: No School - PD Day
19: No School/Front Offices Closed - Holiday (President's Day)

MARCH 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1: End of Trimester II
18-22: No School/Front Offices Closed - Spring Break
29: No School/Front Offices Closed - Good Friday

APRIL 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

12: No School - PD Day

MAY 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

27: No School/Front Offices Closed - Holiday (Memorial Day)
31: Last Day of School
31: End of Trimester III

JUNE 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3: PD Day
19: No School/Front Offices Closed - Holiday (Juneteenth)
24-28: No School/Front Offices Closed

VISION STATEMENTS

Instructional Vision

At BPS, we engage the next generation of leaders by empowering our scholars to be critical thinkers, readers, and advocates through consistent delivery of high-quality, equitable, and inclusive educational experiences that prepares them for college, career, and life aspirations.

Specifically, our classrooms will encompass:

- **Strong Instruction:** Scholars excel when provided access to grade-appropriate instruction aligned to high expectations and specific learning needs, which meaningfully engages them in essential content.
- **Scholar Ownership:** Scholars gain deeper skills when provided opportunities to communicate their ideas, critique others' reasoning, reflect on problems, read complex text, write, speak, and explore the content they are engaged in.
- **Inclusive Community of Learners:** Scholars engage in positive and supportive environments where their interests, identity, and values are acknowledged and celebrated.

Scholar Experience Vision

At Breakthrough Public Schools, we develop safe, welcoming, and inclusive learning environments to ensure our scholars feel safe, productive, and known. We achieve that through instilling a culture of predictability consistent expectations, and coupled with tiered support. We nurture, support, and affirm our scholars to be lifelong learners for success in kindergarten and beyond.

Specifically, our school communities and classrooms will encompass two key principles:

- **Equitable and Supportive Community:** scholars succeed when the school environment and classroom have consistent and purposeful routines grounded in culturally responsive practices. A highly supportive educator sets expectations for all scholars while continuously giving differentiated support for an individual child to help them be successful.
- **Affirming Learning Experiences and Developing a Sense of Belonging:** scholars engage in affirming and nurturing spaces in service of creating a community of learners. Effective classrooms magnify the signals of belonging while at the same time maximizing learning opportunities. They communicate in words in actions - "I see you; I see your work. You belong, and you can learn."

Family Partnership Vision

Breakthrough Public Schools **believe** that our **families and communities are powerful partners** in shaping how our scholars learn and develop. We prioritize advocacy and relationship-building between schools and families. Families are the agents that inform our approach to ensure that our **scholars achieve excellent outcomes**.

FAST FACTS

School Day

7:35a | Doors Open

7:35a - 7:55a | Breakfast Served

8:00a - 2:15p | School Day

2:15p* | Dismissal Begins (Change from 22-23 School Year)

Front Office Phone Numbers

Citizens Southeast: 216-586-3887

Citizens Glenville: 216-367-9392

Preps Willard 216-586-3892

Preps Woodland Hills 216-298-1164

Preps Cliffs 216-465-2080

Teachers by Grade Level

- **In grades K-2**, we utilize a co-teaching model, which places **two teachers in every classroom**. Students remain in the same room all day.
- **In grades 3-4**, students will engage with a blend of various subject-based teachers. Students will primarily remain in the same room all day, with selected times that they may rotate rooms.
- **In grades 5-8**, students will have **4 different teachers for 4 different subjects** (ELA, Math, Science, History). Students rotate through ~65-minute blocks of instruction.

Courses

K-3rd

- Phonics
- ELA: Reading and Writing
- Mathematics
- Social Emotional Learning
- Acceleration: Small Group Instruction and Computer-Based Learning

K-8 Connections Classes

- All schools offer Physical Education
- Each school also offers other courses such as Art, Music, Technology, Entrepreneurship

4th - 8th

- ELA: Reading and Writing
- Mathematics
- Science
- History
- Social Emotional Learning
- Acceleration: Small Group Instruction and Computer-Based Learning

FAST FACTS

Curriculum

Phonics

- We use the Fundations curriculum which is a multi-sensory and systematic approach to phonics, spelling and handwriting.
- We use the Heggerty curriculum which focuses on letter and sound recognition, language awareness, and auditory language development.

ELA

- We use the KIPP Wheatley curriculum, which focuses on skills and content that all students need for academic and career success: close reading of high-quality, complex texts and thorough, precise writing.

Math

- We use the Ready Mathematics curriculum, which helps students develop mathematical reasoning, engage in discourse, and build strong mathematical habits.

Student Services Program

- We believe all students deserve an exemplary education to achieve at the highest levels. Our program aims to be inclusive, aspiring anti-racist, brave spaces where exceptional learners can reach their full potential.
- We provide the following student-focused and goal-driven support services:
 - Special Education teachers who provide support for students with IEPs.
 - Counseling
 - English as a New Language (ENL) support
 - Speech therapy, Physical therapy, Occupational therapy, Hearing services
- We offer ESE Rooms settings for students with IEPs who need more specially designed instruction and a small-group, self-contained setting.
 - E Prep & Village Prep Cliffs Campus
 - E Prep & Village Prep Woodland Hills Campus

Acceleration Strategy

We use a blend of small group instruction and computer-based learning to accelerate student learning to drive student academic growth. Students rotate through small groups to receive instruction at their level through the Corrective Reading program, book studies, independent centers and computer-based, personalized iReady instruction.

Lunch & Recess Allotments

- All students in grades K-8 have a lunch break for 25 minutes daily.
- Students in grades K-4 have recess for 25 minutes daily.

KEY INFORMATION

Attendance & Visitation

The primary responsibility for a scholar's attendance rests with their guardian(s). Guardian(s) must call or email the school to inform the school that their child is absent. Upon return to school, the scholar must provide to the school a written statement from a guardian of the cause for absence or the absence will be considered unexcused.

Late Arrival and Early Dismissal Related to Absences

Scholars are expected to **arrive on time (8:00 am)** and to stay at school until the very **end of the day (2:15 pm)**. Late arrivals and early pickups are **tracked by the minute and will be deducted from their scholar's hourly attendance time**. This means if you drop off 30 minutes late or pick up 30 minutes early, 0.5 hours will be added to their absent hours.

A scholar is truant if the scholar is absent for 72 total hours of unexcused time (or about 11 school days) or more in one school year. Child Protective Services will be notified if attendance does not improve.

Visitor Policy

All visitors **MUST** report to the Main Office upon arrival and sign in and provide a valid ID. Since it is difficult to conduct an impromptu meeting without notice, we also ask that you do the following:

- Call to schedule your visit 24 hours in advance with the Principal or your child's teacher.
- Teachers will be unable to meet with you during their teaching time.
- Plan to stay for 30 minutes to 60 minutes at maximum. Visit only your child's designated class.
- Wear the visitor's pass in a clearly visible area.
- Turn your cell phone to silent if entering the classroom.
- If you would like to speak again with a teacher following your visit, please contact them by phone or call the school to set up a follow-up meeting.

KEY INFORMATION

Uniforms & Cell Phones

Uniforms

Uniforms are purchased through our uniform provider SchoolBelles. Uniform shirt and pant colors vary by which school your scholar attends. You can purchase online, from the store, or by returning the order form to the school's main office by July 13th. The order form is located on the next page of this packet.

The uniform policy is enforced every day, Monday - Friday. Any scholar who arrives at school out of uniform may receive a phone call home. Guardians may be asked to bring the missing uniform item to school. Scholars may receive a consequence or be assigned Reflection/Detention for being out of uniform. Scholars that are consistently out of uniform may receive further disciplinary consequences. If you need financial support attaining uniform pieces, please contact our Family Hotline at 216-302-0591.

Generally, scholars at BPS should avoid the following to be in compliance with the dress code:

- Sweatpants, blue jeans, or leggings
- Sweatshirts that cover the school uniform top
- Sandals or open-toed shoes
- Hats and hoods
- Carry cell phones or other electronic devices on their person during the school day

Consequences for Being Out of Dress Code

Depending on the scholar's grade level and school, consequences for dress code infractions range. Students may be able to borrow some items from the school. Scholars may also be issued a demerit and/or some other school consequence, such as detention. The school may be able to support families that under extreme circumstances are not able to afford pieces of the uniform.

Cell Phones

Scholars are not permitted to carry their cell phones with them in class. They are expected to keep any electronic devices off and in a backpack or lockbox for the entire school day. The school assumes no responsibility for these devices. If a guardian wishes to contact their scholar, they should call the front office.

PURCHASING UNIFORMS

Preps K-8

Tops

Grades K-4: Royal Blue Schoolbelles Polo

Grades 5-7: Green Schoolbelles Polo

Grade 8: Black Schoolbelles Polo

Bottoms

Black pants/slacks, jumpers, or skirts

Shoes

Black shoes

Citizens K-4

Tops

Navy Blue or Gold

Schoolbelles Polo

Bottoms

Navy blue or khaki pants, jumpers, skirts or shorts

Shoes

Any closed-toe shoe

Citizens 5-8

Tops

Purple or Black

Schoolbelles Polo

Bottoms

Navy blue or khaki pants, jumpers, skirts or shorts

Shoes

Any closed-toe shoe

School uniform bottoms and shoes do not need to be purchased from a specific vendor. Please review your school handbook for more details regarding the full uniform policy.

How to Purchase

Option 1 - Purchase from Front Office

Families can purchase uniforms from the school front office between May 1st and July 13th. Orders placed this way will not be charged shipping costs. **After July 13, 2023 all orders must be purchased via Option 2 or 3.**

Option 2 - Purchase In Store

Please call for current store hours!

Schoolbelles - West

4747 West 160th St., Cleveland, OH 44135

Phone: 216-898-5500

Schoolbelles - East

468 Richmond Rd. Suite E, Richmond Heights, OH 44143

Phone: 216-291-0568

Please note, prices are \$1 more per shirt when you order online or in-store! Take advantage of the pre-order window today!

Option 3 - Purchase Online

1. Visit bit.ly/BPS-uniforms

2. Select your campus and register for an account. You must be logged in (registered) to the site to see accurate pricing. The cost is double if you go to the website and do not log in.

School Codes by Campus

Citizens Glenville (CAS + CLAS) - 2742

Citizens Southeast (CAS + CLAS) - 2743

Preps Cliffs (VPS + EPC) - 2508

Preps Woodland Hills (VPWH + EPWH) - 2510

Preps Willard (VPW + EPW) - 2698

YELLOW BUS TRANSPORTATION

Eligibility Yellow bus transportation is provided by CMSD for all qualifying K-8 students.

You must meet the following requirements in order to be eligible:

- Fully enrolled as a K- 8th-grade scholar for the 23-24 School Year at one of our five campuses
- Reside in the city of Cleveland (Proof of Residency may be requested if the address indicated on the application is different than what we have on file)
- Live between 1-3 miles from the school. You cannot live less than 1 mile or more than 3 miles to qualify

If you meet the above requirements, please complete the following:

- Fill out the Yellow Bus Interest Application for each of your enrolled children. We must have a separate application for each child. Visit breakthroughschools.org/transportation.
- **Completion of the interest application does NOT guarantee that your child(ren) will be routed. Applications will be reviewed for eligibility.**
- Once the bus company determines eligibility, a member of the Breakthrough Operations Team will send route information to your provided email.
- If your child(ren) is/are in Grades K-2, you must fill out and sign a walking waiver before your child can begin riding. This will come to your provided email via DocuSign.
- If your application is not accepted and your child(ren) is/are deemed ineligible, you will receive communication of ineligibility to your provided email.

What is the deadline to apply for yellow bus transportation? When will route information be available?

When can my child(ren) begin riding?

Starting May 1, 2023 we will accept Yellow Bus Interest Applications throughout the Spring/Summer and at any point during the 2023-2024 school year. However, the proximity of your child's bus stop to home and when they can start riding the bus depends on when your completed application is received.

Application Request Window	Bus Stop	Route Information Expected by:	Ridership Start Date
Summer Window 2 June 14 - July 18 Closes: 10A on July 18	Located at the closest existing stop	8/9/23	First Day of School 8/16/23
Summer Window 3 June 19 - August 1 Closes: 10A on Aug 1	Located at the closest existing stop	8/16/23	8/21/23

For the remainder of the year, applications will be processed on a two-week cycle:

- All requests received by 10:00 am on Tuesday will be processed that week
- Families will be notified of route information by the following Thursday
- Students may begin riding the following Monday
- If you do not meet the eligibility requirements, you may qualify for Payment in Lieu. By law, we are required to follow Cleveland Metropolitan School District's transportation policies, found bit.ly/CMSDTransportFAQ. As an alternative, there is a Payment in Lieu of Transportation option. Payment in Lieu compensates families of students who do not meet CMSD's residency/distance requirements. To learn more about Payment in Lieu, please contact the transportation department of your home district. The Breakthrough school your child attends is not the one that provides Payment in Lieu; it is the district in which you reside. Find more info at bit.ly/DistrictTransportation

STUDENT CODE OF CONDUCT & STUDENT CONSEQUENCES

School Rules

1. Follow directions the first time given.
2. Treat fellow scholars, staff, and school property with respect.
3. Attend and arrive on time to school every day in school uniform.
4. Always be prepared for class.
5. Keep any electronic devices (cell phones, etc.) at school off for the entire school day. The school assumes no responsibility for these devices.
6. Do not behave in any way that is disruptive to your learning or the learning of another.
7. Always be where you are supposed to be during the school day, have a pass anytime you leave the classroom, and report promptly to your assigned location.
8. No intimidation, harassment, or bullying of a classmate or staff member using threatening behavior or language. There is no physical contact or fighting permitted in school.
9. Do not behave in any way that is disruptive or distracting when riding school-provided transportation, including riding the school bus to and from school.
10. Serve and complete necessary consequences assigned by the school accordingly.

School Consequences

- Verbal Warning or Redirection
- In-Class Intervention (e.g., private conversation, refocus station, brief break, buddy classroom)
- Second In-Class Intervention (e.g., private conversation, refocus station, brief break, buddy classroom)
- Contact family via phone, text, and Remind
- Referral to Dean of Culture
- In-school consequence (e.g., In-School Reflection, detention, community service project, public apology)
- In-School Suspension
- Out-of-School-Suspension
- Expulsion

Certain violations of the student code of conduct such as fighting, assaulting a staff member, bringing weapons, making threats against the school, online & social media bullying/harassment, property damage, or bringing illegal substances to school are subject to immediate out-of-school suspension and possible expulsion from the school.