

Addendum #4

Questions & Answers raised in response to Student Services RFP

Updated: 5/20/20

1. Throughout the three addenda released, there appears to be a lot of questions around the SERS contribution requirements and vendor responsibilities. Based on the language below from the SERS website, does Breakthrough agree that SERS regulations designates Breakthrough as the employer, and the contribution is the employer's responsibility, as outlined in this language. If Breakthrough reads this language differently, please provide that interpretation.

The above interpretation is correct. For SERS' purposes, the contracting school is considered the employer by SERS and the school has the responsibility for reporting the vendor's reporting responsibilities. As a result, we are pushing out these responsibilities to the selected vendor to ensure the school is able to remain compliant with SERS requirements. Any liability/penalties incurred by the school for the vendor's non-compliance will be passed on to the vendor.

2. For SERS, we have worked with other schools where we provide an invoice credit (specifies STRS/SERS) but the school provides payment directly to SERS. Is this an option?

Yes, this is an option. Please be sure to articulate this request in your proposal. Note: The example provided below will suffice.

3. Also, do you have a sample agreement, clear insurance requirements and conversion terms that you can provide?

No sample agreement. The agreement terms will be negotiated with the selected vendor.

Example of STRS payment in an OH School:

- "SCHOOL" pays the STRS employer share of 14%
- VENDOR will remit invoices to SCHOOL; the invoices will contain the hours and dates of services for any therapists provided under the contract (so that the vendor can properly complete the STRS deposit/service reports on behalf of the therapist)
- VENDOR will issue an *invoice credit* equal to 14% of the hours worked; SCHOOL will pay the 14% employee STRS share to STRS on behalf of the therapist.
- Example: Suppose the hourly rate for is \$110/hr. for a therapist;
- The therapist makes \$100/hr. of the \$110/hr.;
- For invoice ABC, the therapist works 10 hours;
- The total invoice would be \$1,110; VENDOR would issue a credit of \$140 on invoice ABC to cover the employee share of STRS;
- SCHOOL would pay VENDOR \$970 (\$1,110 less the \$140 credit for employee STRS contribution);
- SCHOOL pays STRS the \$140 for the employee STRS contribution (this was passed on to PLSD as an invoice credit; VENDOR is responsible for collecting the 14% from the therapists pay to 'reimburse' itself);
- SCHOOL submits all deposit/service reports to STRS (using the detailed dates of service, including hours worked, provided by VENDOR for each therapist);
- SCHOOL pays the \$140 employer STRS contribution.